

Version 25-11-2014

ESPON Seminar “Territories Acting for Economic Growth” Rome, December 4-5th, 2014

Final Practical information

Registration

Delegates attending the seminar are kindly requested to complete the online registration form: http://www.espon.eu/main/Menu_Events/Menu_OpenSeminars/form_seminar14120405.html

For further information, please contact the ESPON Secretariat: info@espon.eu

Meeting venue

The seminar will take place at:

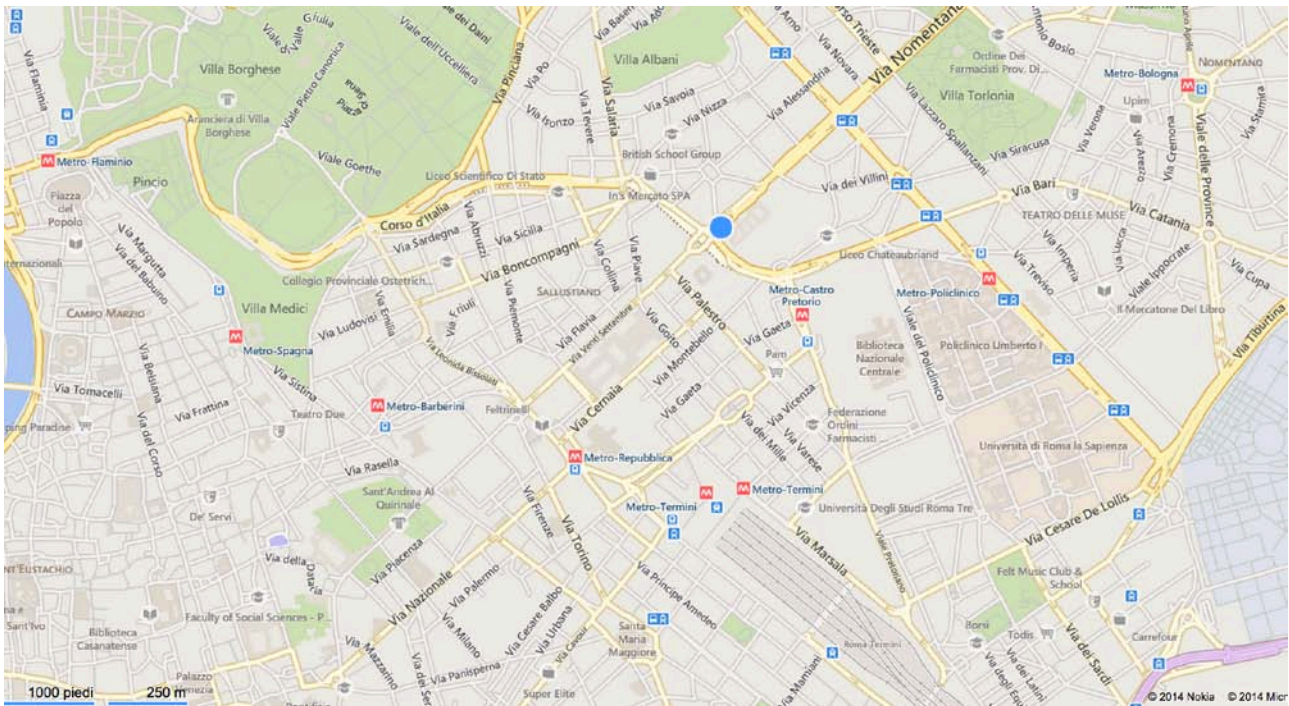
Ministero delle Infrastrutture e dei Trasporti
Via Nomentana 2, 00161 Rome (www.mit.gov.it)

See the map below – the meeting venue is represented by the **blue** point

Plenary sessions will take place in the “Parlamentino” room, IVth floor

Workshops will take place in rooms n°4116 and n°4119, IVth floor

The working language of the meetings will be English



How to reach the meeting venue

The Ministry of Infrastructures and Transports (via Nomentana 2) can be reached with buses n°60 – 60L – 82 – 90 from the Termini Central Train Station, where the non-stop train for the airport (Leonardo Express) arrives. From the city centre (via del Corso, piazza Colonna) it is suggested bus n°62. For all the bus lines, the stop is **Porta Pia**. Once on board, remember always to request the stop.

Welcome cocktail – Wednesday 3 December 2014, 19:30 h.

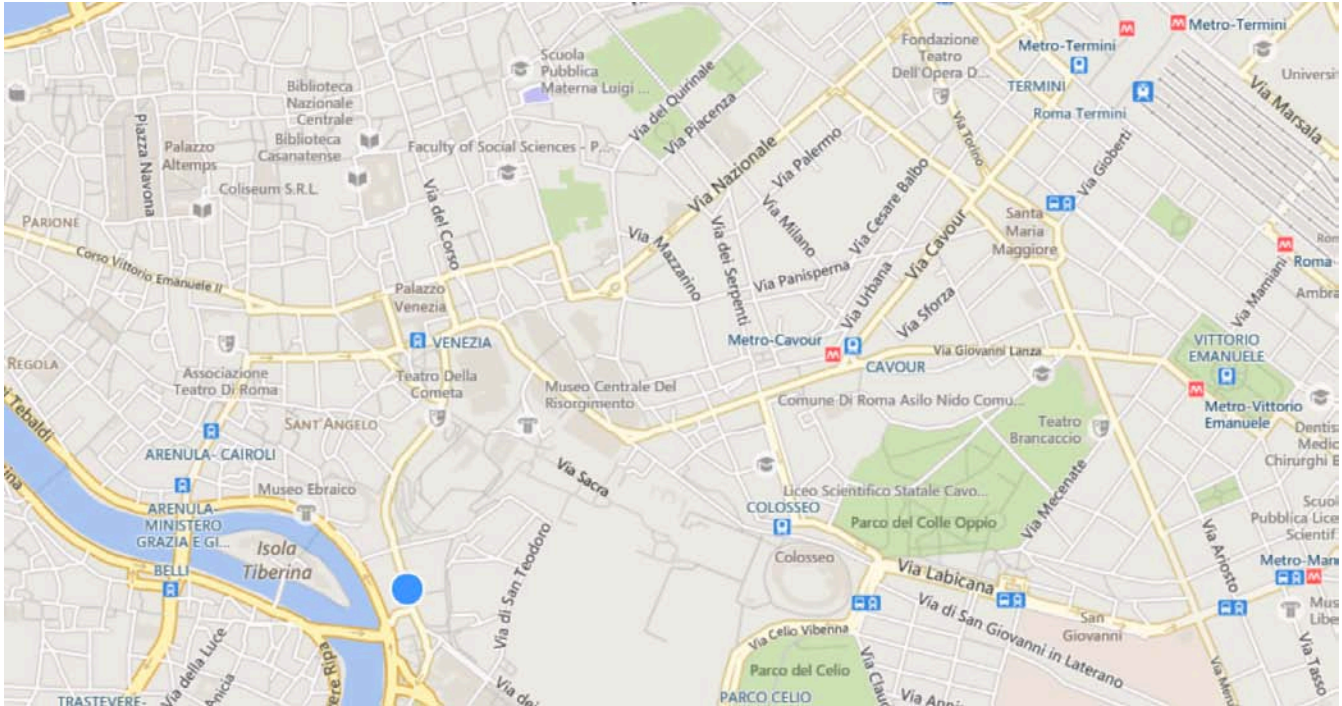
A welcome cocktail has been organized on Wednesday 3 December, starting from 19:30 h.

The selected location is:

Hotel Forty Seven

via Luigi Petroselli 47, 00186 Rome (www.fortysevenhotel.com)

See the map below – the meeting venue is represented by the **blue** point



How to reach the welcome cocktail venue

Starting from the Ministry of Infrastructures and Transport, the Forty Seven Hotel can be reached by bus. From the Porta Pia stop located on the opposite side of the Ministry (stop n°71555) take bus n°60 until Piazza Venezia (end of the line). Once in Piazza Venezia (stop n°70387), take buses 170 (direction: Agricoltura) – 160 (direction: Rufino) – 628 (direction: Baronio) – 81 (direction: Malatesta) – 83 (direction: Partigiani FS). For all the bus lines, the stop is **Petroselli** (stop n°70543). Once on board, remember always to request the stop.

Formal dinner – Thursday 4 December 2014, 20:00 h.

A formal dinner has been organized on Thursday 4 December, starting from 20:00 h.

The selected location is:

Casale Consolini

Via delle Capannelle 201, Rome (www.casaleconsolini.it)

In order to reach the location, a free shuttle bus service, with an archaeological site visit, has been organised by the Ministry of Infrastructures and Transport.

Accommodation

The Ministry has pre-arranged rates for a number of hotels of different ratings around the meeting venue area and surroundings to suit everyone's budget. In addition, we have also added a number of other suggested hotels without arranging a specific rate for the delegates. Please find details in *Annex 1: Hotel Accommodation*.

DELEGATES ARE ADVISED TO ARRANGE ACCOMMODATION IN GOOD TIME AS ROOMS ARE SUBJECT TO AVAILABILITY.

How to get in Rome by plane

ROME "LEONARDO DA VINCI – FIUMICINO" INTERNATIONAL AIRPORT

Airport operator: Aeroporti di Roma (ADR), www.adr.it

Contact number ADR: +39.06.65.951 (24h)

Flight Information Alitalia: 892.010 (24h);

Please find details in *Annex 2: Airport map*.

Transportation from/to the airport

The "Leonardo Da Vinci – Fiumicino" International Airport is located approximately 35/40km southwest of the city and there is rapid access to the city center via express bus routes and suburban railway system and taxis.

- **Railway station "Fiumicino Aereoporto" and express train to Rome**

From the "Fiumicino Aereoporto" train station, located inside the airport (2 floor reachable by lift or escalator) you can reach the city center with the **Leonardo Express**, a non-stop train service devoted exclusively to airport passengers, to/from Roma Termini Central Train Station. Departures are every 30 minutes and journey time is around 35 minutes. Tickets for Leonardo Express (14€) should be bought at the airport station. For more detailed information, please visit the website:

<https://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-train>

- **Bus**

"Leonardo da Vinci – Fiumicino" airport is served by several bus lines, which connect the airport with the Termini Central Train Station:

- TERRAVISION - www.terravision.eu
- SIT BUS SHUTTLE - www.sitbusshuttle.it
- T.A.M. Srl - www.tambus.it
- ATRAL-SCHIAFFINI - www.atral-lazio.com; www.romeairportbus.com

For more detailed information, please visit the website:

<https://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-bus>

- **Taxi**

At Terminals 1, 2, 3 and 5 of "Leonardo da Vinci" airport there is available a taxi service to Rome city center. A taxi from the airport to the city center costs a flat rate of 48€. The rate includes all applicable surcharges and extras.

Transportation within Rome

- **Bus and tram** In Rome, buses and trams are run by **ATAC** (www.atac.roma.it). The **main bus station** is in front of Roma Termini Central Train Station in *Piazza dei Cinquecento*, where there's an **information booth** (7.30am – 8pm). Other important bus hubs are at *Largo di Torre Argentina*, *Piazza Venezia* and *Piazza San Silvestro*. Buses generally run from about 5.30am until midnight, with limited services throughout the night on some routes.
- **Subway and suburban railways** The subway network consists of two lines: A (the red one) and B (the blu one). Trains run from 5.30am until 11.30pm (1.30am on friday and saturday). There are also several suburban railways. Network map is available at the following website: <http://www.atac.roma.it/files/doc.asp?r=4>.
- **Taxi** There are several taxi companies operating in Rome. Official rates are posted in the taxis and on www.romaturismo.it (click on Rome Welcomes You, Transportation, When in Town, Taxi). To book a taxi by phone, try the following: **Cosmos** (+39.06.881.77); **La Capitale** (+39.06.49.94); **Pronto Taxi** (+39.06.66.45); **Radio Taxi** (+39.06.35.70); **Samarcanda** (+39.06.55.51); **Tevere** (+39.06.41.57). Please note that if you phone for a taxi, the meter is switched on immediately and you pay from wherever the driver receives the call.

General information about Rome and Italy

- **Language** Italian is the official languages of Italy. In Rome, English is often spoken in shops and restaurants.
- **Local Time** Italy is GMT/UTC + 01:00 hour (from late March till late October Italy participates in the Western European summer time scheme GTM: +2 hours)
- **Climate and Weather** Rome enjoys a typically Mediterranean climate. Summers (from June to September) are hot and dry with temperatures often soaring to 37°C. High humidity is also common, particularly in July and August. Winter tends to be moderate, at least by northern European standards, with temperatures averaging around 10°C to 15°C between December and February.
- **Banks** Banks are usually open 08:30 - 13:30 and 15:00 - 16:00 (Mon - Fri). Very few open at Saturdays.
- **Post Offices** Post offices are generally open 08:30 – 13:30 (Mon to Fri) / 08:30 – 13:00 (Sat). Some central post offices (eg: at *piazza San Silvestro*) stay open until 19:00. For more detailed information, please visit the website: www.poste.it
- **Shops** Shops in Rome usually open at 09:00 – 13:00 and 15:30 – 19:30/20:00, except on Sundays and Monday mornings. Some of the bigger shops and large DVD/Bookshops are open all day, and sometimes stay open to 22:00. Many shops are also open on Sundays, but most small shop will be closed. Grocery shops also close on Thursday afternoons.
- **Currency and exchange** The currency of Italy is the Euro. You can change your money in banks, at post offices or at a *cambio* (exchange office). There are exchange booths at *Stazione Termini* and at *Fiumicino* airport. In the center, there are numerous exchange booths. Always make sure you have your passport, or some form of photo ID, at hand when exchanging money.

- **ATMs** ATMs (known in Italy as *bancomat*) are widely available in Rome and most will accept cards tied into the Visa, MasterCard, Cirrus and Maestro systems. As a precaution, though, check that the appropriate logo is displayed on the ATM before inserting your card.
- **Electricity** Electricity is supplied at 220 volts A/C, 50 Hz cycle. Adapters may be required for electrical equipment from other countries (Two pin round pronged plugs).
- **Public Holidays during Italian Presidency**
 - Friday 15/08/2014 Assumption of Mary
 - Saturday 01/11/2014 All Saints
 - Sunday 02/11/2014 All Soul's
 - Tuesday 04/11/2014 National Unity Day Italy
 - Monday 08/12/2014 Immaculate Conception
 - Thursday 25/12/2014 Christmas Day
 - Friday 26/12/2014 St. Stephen's Day
- **Useful numbers**
 - Dial code for Italy: +39
 - Police (Polizia): 113
 - Ambulance: 118
 - Fire: 115
 - Emergency Break-Through: 4197
 - English-speaking doctors: +39.06.488.23.71
- **Rome travel guide** Practical information and tips for moving around Rome, starting upon arrival at the airport at P.I.T - *Tourist Information Point of Rome* located inside the airport in the Arrivals Area T1 - T3 (opening hours: 09:00 - 19:30) For more detailed information, visit also the city's official visitors' guide www.turismoroma.it/?lang=en and the website www.rome.info
- **Italy travel guide** The Italian Tourism Official website is: www.italia.it/en/home.html

Many relative applications are available for download on your smartphone via the App Store.

Contact information

- **Registration**

ESPON Secretariat

Email: info@espon.eu

www.espon.eu

- **Logistics**

Zaira Piazza

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**ESPON Seminar “Territories Acting for Economic Growth”
Rome, December 4-5th, 2014
Accommodation - Annex 1**

Hotel	Room type and prices	Address & Website	Distance from the venue	Special offer (when available)
Turner Hotel (4****)	Double single use 70 EUR This rate include: breakfast, taxes and services, internet wifi and air conditioning City tax NOT included (6 Euro/day) Cancellation/modification free 3 days before the day of arrival	Via Nomentana, 29 Tel. +39.06.44.25.00.77 info@hotelturner.it www.hotelturner.com	The hotel is located in front of the venue	
Porta Pia (3***)	<u>SPECIAL OFFER</u> Double single use 60 EUR This rate include: breakfast, taxes and services, internet wifi, air conditioning, city tax Cancellation/modification free 2 days before the day of arrival	Via Messina, 25 Tel. +39.06.44.24.99.11 hotelportapia@libero.it www.hotelportapia.it	280 m.	Please contact the hotel and mention ESPON in order to benefit of the special offer
Lloyd (3***)	Single room 50 EUR Double single use 50 EUR This rate include: breakfast, taxes and services and air conditioning City tax NOT included Free cancellation/modification 2 days before the day of arrival	Via Alessandria, 10 Tel. +39.06.44.288 info@hlloyd.it www.hlloyd.it	300 m.	
Lilium (3***)	<u>SPECIAL OFFER</u> Double single use non refundable: 60 EUR Double single use standard: 80 EUR This rate include: breakfast, taxes and services, internet wifi and air conditioning City tax NOT included Free cancellation/modification 7 days before the day of arrival (only for standard rate)	Via XX Settembre, 58 Tel. +39.06.47.41.133 liliumhotel@gmail.com www.liliumhotel.it	450 m.	Please contact the hotel and mention ESPON in order to benefit of the special offer
Galeno (2**)	Double single use 50 EUR This rate include: breakfast, taxes and services, internet wifi and air conditioning City tax NOT included Cancellation/modification free 3 days before the day of arrival	Via dei Villini, 10 Tel. +39.06.44.02.045 info@hotelgaleno.it www.hotelgaleno.it	400 m.	

Leonardo da Vinci – Roma Fiumicino

Arrivi / Arrivals



Stazione ferroviaria

Raggiungere il secondo piano con l'ascensore o la scala mobile e seguire le indicazioni

Railway station

Go to the second floor by lift or escalator and follow signs



Navette per gli hotel e bus di collegamento con la città

Raggiungere i rispettivi parcheggi situati di fronte al T3, livello arrivi

Hotel courtesy shuttle and buses to the city centre

Located in the parking area in front of T3, arrivals level



Parcheggi Comfort A-B-C-D-E

Raggiungere il secondo piano con l'ascensore o la scala mobile e seguire le indicazioni

Comfort Car Park A-B-C-D-E

Go to the second floor by lift or escalator and follow signs



Bus di collegamento con la città (bus COTRAL)

Fermate all'esterno del T1, livello arrivi

Buses to the city centre (COTRAL bus)

Bus shops located outside T1, arrivals level



Autonoleggio senza conducente

Raggiungere il secondo piano con l'ascensore o la scala mobile e seguire le indicazioni

Autonoleggio con conducente

Raggiungere il T1 o il T3, livello arrivi

Rent a car without driver

Go to the second floor by lift or escalator and follow signs

Rent a car with driver

Offices at T1 and T3, arrivals level



Navetta gratuita per il T5

Fermate all'esterno del T3, livello partenze.

T5 shuttle

Shuttle bus stops outside T3, departures level



Taxi

Raggiungere l'esterno del T1 o del T3, livello arrivi

Parked outside T1 and T3, arrivals level



Navetta gratuita per il Parcheggio Economy

Fermate all'esterno del T1, del T2 e del T3, livelli partenze e arrivi

Economy Car Park courtesy shuttle

Shuttle bus stops outside T1, T2 and T3, departures and arrivals levels



Car Valet

Raggiungere l'esterno del T1, livello arrivi

Parked outside T1, arrivals level



Hotel Hilton Rome Airport



Cassa parcheggio

Car park cashier



Parcheggi gratis 30 minuti

Parcheggi situati di fronte al T1 e al T3, livello arrivi

Free Car Parks 30 min.

Located in front of T1 and T3, arrivals level.